



## AMERICAN BATTLE MONUMENTS COMMISSION

Overseas Operations Office

**Date:** 18 November 2025

**From:** American Battle Monuments Commission (ABMC), Overseas Operations Office, headquartered at 32 rue Monceau, 75008 Paris, France.

**Subject:** Request for Proposals (RFP), Indefinite Delivery Indefinite Quantity (IDIQ) contract for the procurement of Carrara Marble Headstones *Bianco Carrara "C" first choice*, RFP # 74330226R0008.

**General.** The purpose of this RFP is to establish a multi-year (Base + 4 Option Years) IDIQ contract with for the procurement of Carrara Marble Headstones. All work performed under this contract will be directed by the Government through the issuance of individual delivery orders, referencing the IDIQ contract.

The following attachments are an integral part of this Request for Proposal:

Attachment #1: ABMC's Terms and Conditions for Supplies and Services.

Attachment #2: Statement of Work

Attachment #3: Drawings

### **ANTICIPATED AWARD TYPE**

ABMC is seeking to establish a multi-year renewable contract to facilitate the procurement of Carrara Marble Headstones for its World War I cemeteries. The intent is to form an agreement through which delivery orders will be issued over a potential five-year period (a base year plus four one-year option periods), subject to the availability of funds of the U.S. Government.

ABMC's estimated needs are 900 Carrara Marble headstones per year (365 days). This number may be divided between multiple vendors and/or multiple orders. The agency reserves the right to award multiple IDIQs to different contractors.

### **ORDERING PROCEDURES**

Orders will be placed under the IDIQ contract using delivery orders. The Government makes no guarantee regarding the number or dollar value of orders to be issued under the resultant contract, except that the Government will place orders totaling at least the minimum guaranteed quantity.

Each individual delivery order will indicate the quantity and type (Latin Cross or Star of David) of Carrara Marble Headstones, the desired delivery schedule and any specific instructions. Each individual delivery order will reference the IDIQ contract number.

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**Base Year:** One year from the date of award. Estimated award timeline: mid-January 2026.

**Option Years:** Four additional one-year periods.

**Pricing:** The Contractor should submit unit prices for Carrara Marble - *Bianco Carrara "C" first choice* - Latin Cross and Star of David headstones, for base contract period and 4 option years. The unit prices will form the basis of each delivery order's pricing. Unit prices proposed must remain fixed for one year (Base or option year) and should include all costs like production materials, labor, and shipping to the shipping destinations identified in the Statement of Work.

**Delivery order:** Each delivery order will be priced, based on the applicable unit prices in effect at that time. The price will be firm, fixed and non-revisable.

**Payment terms:** Advance payments for IDIQ delivery orders are not authorized. Payments will be made after services have been rendered and accepted. ABMC is subject to the Prompt Payment Act under U.S. law whereby it must pay contractors within 30 days after receipt of proper invoice or acceptance of services rendered, whichever is later.

## SCOPE OF WORK

Technical specifications, drawings and photographs are available for download at the following link: <https://abmcgov.box.com/s/uajnabbuplgb66x5nbze3w2scp3v931>

## PRE-PROPOSAL CONFERENCE

ABMC is organizing a pre-proposal conference at Florence American Cemetery on **3<sup>rd</sup> December 2025**. Interested bidders are encouraged to visit the cemetery and get a sense of the high-quality headstones that ABMC is seeking. Florence is a World War II cemetery with Lasa Marble Headstones, yet ABMC will display a real-size perfect example of Carrara Marble Headstone that the agency requires for its WWI cemeteries. The Pre-proposal conference is an excellent opportunity to expand your understanding of the requirement, ask questions and obtain the necessary information to prepare a competitive proposal.

## QUESTIONS AND CLARIFICATIONS

All inquiries regarding this RFP must be submitted in writing by **4<sup>th</sup> December 2025**, to Raminta Grigunaite ([grigunaite@abmc.gov](mailto:grigunaite@abmc.gov)) and Fiorenzo Iacono ([iaconof@abmc.gov](mailto:iaconof@abmc.gov)). Answers will be provided to all known prospective offerors by **8<sup>th</sup> December 2025**.

## PROPOSAL INSTRUCTIONS

1. **Submission Deadline:** 16<sup>th</sup> December 2025
2. **Submission Method:** Please submit your proposals via e-mail to Raminta Grigunaite at [grigunaite@abmc.gov](mailto:grigunaite@abmc.gov) and Fiorenzo Iacono at [iaconof@abmc.gov](mailto:iaconof@abmc.gov)
3. **Language of proposal:** Proposals must be submitted in English.
4. **Required Documents:**

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- Cover letter (Ref. RFP number, include your company's name, address, telephone number and a brief presentation, acknowledge RFP amendments, if applicable).
- Technical Proposal (describe your company's qualifications and experience, headstone production process/methodology, output capacity, proposed tools/machinery).
- Time management & commitment plan (include your time and work management strategy, detailing timelines for meeting delivery order's objectives).
- Quality Control Plan.
- Examples of finished Carrara marble products.
- Pricing Sheet (unit prices per headstone for base and 4 option years).

**5. Evaluation Criteria (not listed in order of importance):**

Award decision(s) will be made based on the best value approach. ABMC will evaluate offers considering at least the criteria below. These criteria are not weighted or listed in order of importance.

- Quality of the proposed marble.
- Organizational capacity to meet ABMC's volume requirements.
- Technical approach (production process, quality control plan, time management plan).
- Pricing.

*We thank you for your interest and look forward to receiving your proposal in due course and no later than 16<sup>th</sup> December 2025.*